

[Donor Letterhead]

[DATE]

U.S. Department of Homeland Security  
Transportation Security Administration  
Attn: Pat A. Rose Jr.  
Assistant Administrator/Chief Financial Officer  
Chief Finance Office  
6595 Springfield Center Drive  
Springfield, Virginia 22150

Re: Letter of Offer of Capability from [DONOR NAME]; technology and related services at [AIRPORT NAME] [TERMINAL NAME] [LANE NUMBERS]

Dear Mr. Pat A. Rose Jr.,

Incorporated by reference is the Memorandum of Understanding ("MOU") dated [DATE of MOU] by and between Transportation Security Administration (TSA) and [DONOR NAME]. This Letter of Offer is subordinate to the MOU and is only intended to fulfill its intent.

Effective as of [DATE], [DONOR NAME], the legal owner of the property and services listed, and more fully described in Attachment A and having a fair market value of approximately [TOTAL DONATION COST AT THE TIME OF PROCUREMENT], does hereby voluntarily donate, transfer, convey, and assign said property and directs the services to be provided, free and clear of all encumbrances, at no cost to the Transportation Security Administration (TSA), to have and to hold the same forever, hereby relinquishing [DONOR NAME], and its officers, directors, and administrators, and assigns all ownership, rights, title, interest, and possession therein to TSA absolutely.

[DONOR NAME] makes this offer to TSA with no expectation that it will result in mitigation of any TSA civil penalty cases or compliance proceedings, or any actions with respect to any Government contracts or grants, that may be pending now or initiated in the future. Neither [DONOR NAME]'s offer nor TSA's acceptance will be favorably considered by TSA, or any other Government agency, in the Government's handling of any pending or future civil penalty cases or compliance proceedings, or any pending or future contract or grant determinations, nor will acceptance of [DONOR NAME]'s offer be considered as an offset against any pending or future actions.

Sincerely,

[DONOR NAME]

Attachment A: Description of Capability Equipment and Services

Attachment A

Description of Capability Equipment and Services for this particular project as set forth in [APPLICABLE CONTRACT AGREEMENT], dated \_\_\_\_\_, as may be amended, replaced, or restated, by and between [DONOR NAME] and [VENDOR NAME].

\_\_\_\_\_ Airport – Terminal \_\_\_\_\_

1. List of Labor Disciplines and value at the time of procurement
  - a. Examples of labor disciplines include: acceptance testing and installation
2. List of Material and Equipment
  - a. List of Screening Equipment and serial number (as applicable)
  - b. Value of Screening Equipment at the time of procurement
3. Warranty Scope to include start and end dates and value at the time of procurement